



MONROE PUBLIC SCHOOLS

BOARD MEETING #9

May 20, 2014

7:00 p.m.

BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT

MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT

MRS. JUNE KNABUSCH-TAYLOR, SECRETARY

DR. TEDD MARCH, PARLIAMENTARIAN

MR. AARON N. MASON, TRUSTEE

MR. RYAN PHILBECK, TRUSTEE

MS. WENDY SPICER, TRUSTEE

SUPERINTENDENT OF SCHOOLS

DR. BARRY N. MARTIN

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

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Prepared by the Office of the Superintendent, Gayle Lambert, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #9
Tuesday, May 20, 2014
7:00 p.m.

6:30 p.m. – SCHOLARSHIP RECIPIENT RECEPTION

AGENDA

Page

A. Roll Call and Call to Order	Mr. Yeo	1
1. Pledge of Allegiance to the Flag	Mr. Yeo	
2. Waterloo School – Bridgestone Grant Winner	Mrs. Everly	
B. Public Commentary – Agenda Items Only	Mr. Yeo	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• May 6, 2014 Board Meeting #8		
• May 8, 2014 Special Board Meeting		
• May 8, 2014 Closed Meeting		
• May 15, 2014 Special Board Meeting		
• May 15, 2014 Closed Meeting		
2. Reports and Updates	Mr. Yeo	8
a. May 5, 2014 Board Personnel Committee Meeting Minutes		
3. Exempt Administrative Contract	Dr. McLeod	12
Move to approve administrative contract for Dr. Barry Martin as recommended for the 2014-2015 through 2016-2017 school years.		
4. Exempt Administrative Contract Extension	Dr. Martin	13
Move to approve administrative contract extension for Julie Everly and Ryan McLeod as recommended for the 2015/16 school year.		
5. Exempt Administrative Contract Extension	Dr. McLeod	14
Move to approve administrative contract extension for Katherine Eighmey, Jerry Oley, and David Payne as recommended for the 2014/15 school year.		

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| <p>6. Administrative Contract Extensions
 Move to approve administrative contract extensions for:
 Montyne Barbee, Jennifer Bennett, Shelley Cormier,
 Matthew Cortez, Mary Ann Cyr, Kim Diven, William
 Ferrara, Cindy Flynn, Teresa Joseph, Lisa McLaughlin,
 Kelly McMahon, Steve Pollzzie, Melissa Provo, John Ray,
 and Otto Zillgitt as recommended for the 2014/15 school year.</p> | <p>Dr. McLeod</p> | <p>15</p> |
| <p>7. Resolution to Support the MCISD Proposed Budget for 2014/15
 Move to approve the ISD Budget Resolution as presented.</p> | <p>Mrs. Eighmey</p> | <p>16</p> |
| <p>8. Section 105 and 105C Opt-out Resolution
 Move to approve Section 105 and 105C Opt-out Resolution as presented.</p> | <p>Dr. Martin</p> | <p>22</p> |
| <p>9. Emergency Roof Repair at MMS
 Move to accept the bid from Nordman Roofing Co., Inc. from Adrian, Michigan, for \$12,474.00 for emergency repair to the Monroe Middle School roof. Money for this project will come from the Site Sinking Fund.</p> | <p>Mr. Oley</p> | <p>25</p> |
| <p>10. First Vehicle Contract Extension
 Move to accept the proposed one year contract extension from First Vehicle Services for the 2014/2015 school year by adjusting the current contract price using Consumer Price Index (CPI).</p> | <p>Mr. Oley</p> | <p>28</p> |
| <p>11. Carpet/Tile Repair and Replacement
 Move to accept the bid of \$36,819.00 from Runyon's Home Decorating of Monroe, Michigan, to repair and/or replace carpet throughout the district. Money for this purchase will come from the Site Sinking Budget.</p> | <p>Mr. Oley</p> | <p>31</p> |
| <p>12. Varsity Track and Field State Finals
 Move to approve the attendance of Monroe High School students at the MHSAA Varsity Track and Field State Meet in Rockford, Michigan, according to the terms of Policy IICA, Field Trips and Excursions.</p> | <p>Dr. McLeod</p> | <p>65</p> |
| <p>13. Superintendent's Comments</p> | <p>Dr. Martin</p> | |
| <p>14. Old Business</p> | <p>Mr. Yeo</p> | |
| <p>15. New Business</p> | <p>Mr. Yeo</p> | |

16. Public Commentary – Any Topic

Mr. Yeo

17. Adjournment

Move that the May 20, 2014 Board Meeting #9 of the
Monroe Public Schools Board of Education be adjourned.

Mr. Yeo

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ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____
Dr. March	_____	_____
Mr. Mason	_____	_____
Mr. Philbeck	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- May 6, 2014 Board Meeting #8 Minutes
- May 8, 2014 Special Board Meeting Minutes
- May 15, 2014 Special Board Meeting Minutes

RECOMMENDATION

Move to approve the following minutes as submitted:

- May 6, 2014 Board Meeting #8
- May 8, 2014 Special Board Meeting
- May 8, 2014 Closed Meeting
- May 15, 2014 Special Board Meeting
- May 15, 2014 Closed Meeting

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #8

May 6, 2014

6:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Trustee Aaron N. Mason, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Dr. Tedd March

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Jerry Oley

Administrators Absent: Katherine Eighmey, David Payne

President Yeo called the meeting to order at 6:09 p.m.

Public Commentary-Agenda Items Only

There was none at this time.

Approval of Minutes

Motion by Mr. Mason; support by Mr. Philbeck to approve the minutes of the following meetings as submitted:

- April 15, 2014 Board Work Session
- April 15, 2014 Board Meeting #7
- April 17, 2014 Special Board Meeting (2 sets)
- April 30, 2014 Special Board Meeting

Vote: Motion carried by a 4-0 roll call vote.

Reports and Update

The April 14, 2014 Board Curriculum Committee Minutes were received without comment.

Board Policies – Final Reading

Motion by Mr. Mason; support by Ms. Spicer to adopt Board Policies (Section 5000 – Personnel) as written effective May 6, 2014.

Vote: Motion carried by a 4-0 roll call vote.

National Student Leadership Conference

Motion by Mr. Philbeck; support by Mr. Mason to approve the request for a Monroe High School Upward Bound student to attend the National Student Leadership Conference in Washington D.C. according to the terms of Policy IICA, Field Trips and Excursions.

Discussion: Anthony Quinn, Director of the Upward Bound program, and the student who will attend the conference were present this evening.

Vote: Motion carried by a 4-0 roll call vote.

Fire Alarm Upgrades at Arborwood South

Motion by Mr. Philbeck; support by Mr. Mason to accept the low bid of \$85,900.00 from Geal Electric of

Monroe, Michigan, for the fire alarm upgrades at Arborwood South. This project includes removing the old, outdated fire alarm system and the equipment that no longer has replacement parts. Money for this project will come from the Site Sinking Fund.

Discussion: There will be a significant balance in the Site Sinking Fund even after these projects are complete. These upgrades address safety issues as well as cost saving measures.

Vote: Motion carried by a 4-0 roll call vote.

Masonry Repairs at Monroe High School

Motion by Mr. Mason; support by Mr. Philbeck to accept the low bid of \$116,540.00 from Grunwell-Cashero of Toledo, Ohio, for the masonry repairs at Monroe High School. Money for this project will come from the Site Sinking Fund.

Vote: Motion carried by a 4-0 roll call vote.

Parking Lot Re-Construction at Monroe High School

Motion by Mr. Philbeck; support by Mr. Mason to accept the low bid of \$621,500.00 from Best Asphalt of Romulus, Michigan, for the re-construction of the parking lot at Monroe High School. Additional parking lot re-construction is needed in A-wing to C-wing installing nine additional catch basins, and adding an additional 131 parking spaces combined. Money for this project will come from the Site Sinking Fund.

Discussion: There will be one more phase after this portion is complete. The staff lot needs to be redesigned to use the space more efficiently.

Vote: Motion carried by a 4-0 roll call vote.

Superintendent Comments

- Monroe High School held its first-ever Decision Day last Thursday when more than 400 members of the Class of 2014 declared their future intentions for universities, colleges, community colleges, trade schools or the military service. Nearly 90 percent of the kids have developed a post-secondary plan. Matt Gertz, our keynote speaker and former valedictorian, had a wonderful message for the students. The event was video streamed live on YouTube. Prior to the Decision Day event, more than a dozen employers participated in a job fair. Several students had interviews and some were hired on the spot.
- Waterloo School received nearly 400,000 votes in the Waterloo-Bridgestone grant contest which ended April 30. Congratulations and thanks to the Waterloo Staff, especially Principal Lisa McLaughlin, and the Waterloo PTO who worked tirelessly to get people to vote. We expect to be notified by the end of the month if Waterloo was successful.
- Several Monroe Public Schools and ISD staff will be honored next week by the Council for Exceptional Children for their work during the 2013/14 school year. Congratulations to Arborwood Principal Steve Pollzzie, Administrator of the Year; Shelley Cormier and Tim Vinton from our Transportation Department, Non-certified Service Persons of the Year; Lauren Rhoades, ISD teacher at Monroe High School, Special Education Teacher of the year, and the ISD's Kathleen Pete of MHS, Special Education Paraprofessional of the Year.
- The Lake Erie Awareness Partnership of Monroe Public Schools and the Monroe Boat Club will host a two-day Boater's Safety Certification Program on May 17 and 18 at the Monroe Boat Club and the Knabusch Math and Science Center. This workshop is aimed at beginning boaters to give them the knowledge needed to obtain a boat license or safety certification in many states. It includes an introduction to boating, safety equipment, navigation, maintenance, and emergency action.

- Kelsey Starr from Starr Insurance will present a check to Custer School for the purchase of physical education equipment.
- Monroe High School's student council will be honored at the Monroe Rotary Service Above Self Awards dinner this Thursday at MCCC. Shaela Owens, Andrew Notario, Jonathan Voelker and C.J. Frank will attend the dinner representing the student council.
- MHS freshman GiGi Pancone sang the National Anthem at the Toledo Mud Hens game last week.
- Monroe High School's Senior Awards Night will be at 7:00 p.m. on Wednesday, May 14. Monroe Middle School's Celebration and Awards Night is set for May 27. The Monroe High School Jazz Band will perform on May 22 at 7:00 p.m. at St. Mary's Park to kick off the popular Summer Entertainment in the Park series.
- The Monroe High School baseball team won a doubleheader most recently against Adrian and now has a record of seventeen wins, one loss and one tie, and has won all eight of its SEC games.
- Our elementary girls on the run program has been very successful. Waterloo and Manor girls will get together this Thursday for a mock 5K run.
- School will dismiss one hour early tomorrow.

Mr. Yeo requested a moment of silence in remembrance of the four students we recently lost.

Old Business

Mr. Mason mentioned the college classes that are being offered at Monroe High School holds great promise for the future. The Monroe County Middle College recently held their graduation and a number of students received their associate's degree along with a high school diploma. With college classes at the high school, we are now able to offer students the same opportunity on the MHS campus.

New Business

There was no none at this time.

Public Commentary-Any Topic

Selma Rankins shared an article with Board members. Mr. Rankins complimented a couple of citizens who were helping students learn math at Navarre Branch Library.

Athletic Director John Ray stated that he has received many positive comments from outsiders in regards to how well our facilities are maintained.

Mr. Philbeck thinks Monroe Public Schools is an exceptional institution.

Adjournment

Motion by Mr. Mason; support by Mr. Philbeck that the May 6, 2014, Board Meeting #8 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 4-0 hand vote at 6:43 p.m.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, May 8, 2014
5:30 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Tedd March, Trustee Aaron N. Mason, and Trustee Wendy Spicer

Board Members Absent: Trustee Ryan Philbeck

Others Present: Barry Martin, Ryan McLeod, James Davies, Otto Zillgitt, Sue Sacks, student (582014a), student's mother and father

Mr. Yeo called the meeting to order at 5:40 p.m.

Closed Session

Motion by Mr. Mason, support by Mr. VanWasshenova, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 6-0 hand vote at 5:40 p.m.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Mr. Mason, that the closed session adjourn and the 5:30 p.m., May 8, 2014, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 6:10 p.m.

Recommendation

Motion by Mr. Mason, support by Mr. VanWasshenova, to suspend the student through June 17, 2014, based on the belief that the student did not knowingly possess the weapon and did not possess it as a weapon. The student will be invited to attend summer school and return on the first day of the 2014/15 school year.

Vote: Motion carried by a 6-0 roll call vote at 6:22 p.m.

Adjournment

Motion by Mr. Mason, support by Dr. March, that the May 8, 2014, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 6.22 p.m.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, May 15, 2014
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor (arrived at 5:11 p.m.), Parliamentarian Tedd March, Trustee Aaron N. Mason, and Trustee Wendy Spicer

Board Members Absent: Trustee Ryan Philbeck

Others Present: Barry Martin, Julie Everly, James Davies, Montyne Barbee, student (5152014a), and student's mother

Mr. Yeo called the meeting to order at 5:09 p.m.

Closed Session

Motion by Mr. VanWasshenova, support by Mr. Mason, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 5-0 hand vote at 5:09 p.m.

Reconvene Board Meeting

Motion by Mr. VanWasshenova, support by Mr. Mason, that the closed session adjourn and the 5:00 p.m., March 15, 2014, Special Board Meeting reconvene.

Vote: Motion carried by a 6-0 hand vote at 5:16 p.m.

Recommendation

Motion by Mr. VanWasshenova, support by Dr. March, for the student to return to school on Friday, May 16, 2014, based on the belief that the student did not knowingly possess the weapon.

Vote: Motion carried by a 6-0 roll call vote at 5:18 p.m.

Adjournment

Motion by Mr. Mason, support by Dr. March, that the May 15, 2014, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 5:18 p.m.

June Knabusch-Taylor, Secretary

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- May 5, 2014 Board Personnel Committee Meeting Minutes

Monroe Public Schools Board Personnel Committee Meeting Minutes

Date of Meeting: May 5, 2014

Present: June Knabusch-Taylor, Aaron Mason and Robert Yeo
Barry Martin, Julie Everly, Ryan McLeod and Holly Scherer

Next Meeting: June 2, 2014

1. **Call to Order:** The meeting was called to order at 5:10 pm.
2. **Minutes:** April meeting minutes previously approved
3. **Public Commentary:** None
4. **Staffing Updates**

Mrs. Scherer reported no new retirement announcements since last meeting. We continue to have movement in the bus driver ranks with two new resignations. Mrs. Everly reported that we are again going to be advertising to recruit bus drivers. Mrs. Knabusch-Taylor asked how this advertising was done. Mrs. Scherer noted that we currently advertise with Monroe Evening News, at Monroe County Community College on their job board, information is available on the Monroe Public School website and we send out notices on our Facebook page. Administration continues to focus on ways to attract, recruit and maintain within that unit.

5. **Teacher Evaluation Demonstration:**

Dr. McLeod introduced Mrs. Provo, MMS Assistant Principal, who joined the group this evening to share a sample of the teacher evaluation process as the committee had previously requested. She shared this process as an on-going conversation and a collaborative process between the administrator and teacher. Discussions include goal identification in each of the four domains of planning and preparation, creating a culture/classroom environment, delivery of instruction, and professionalism. The process includes a pre-evaluation conference, a self-evaluation tool, follow-up conference summary, data reflections, feedback on walk through visits, a post-conference and culminating with the final evaluation. Dr. Martin pointed out that a big turn-around in the last couple years is that we are talking about the data; all teachers are having conversations on data and the impact and reflections. Mrs. Provo noted holding expectations to higher levels and the investment that administrators are having with the teachers are important pieces.

Mrs. Everly noted that these four domains are areas that are being discussed as part of the district improvement plan, so all teachers are getting the same message district wide. Dr. McLeod shared that efforts to tie professional development, to the classroom, to the evaluation process, and to ongoing school improvement means that all teachers are working on a district wide level toward the main goals of the district. Dr. McLeod also noted one of the challenges over the past few years is developing a standard level of expectations that all administrators share. On-going conversations are now happening that help and guide the administration team on standards of expectations for buildings, as well as conversations about consistency district-wide.

Aligning with the expectations, improvement plans are also part of this evaluation process for any teachers who are identified to be below effective. Dr. McLeod pointed out that these improvement plans are put in place when struggles are first noted, before the final evaluation occurs, so that the supports can be identified to help the teacher to be successful. These improvement plans may be informal or formal. The informal plans work best with teachers who are open to receiving feedback and help. Formal improvement plans are most often utilized when the informal conversations aren't showing progress. These formal plans outline expectations, give specific goals and identify timelines that are monitored.

Mrs. Everly shared that it is not uncommon to see progressive discipline in addition to the improvement plan when progress is not being made. Conversations with administrators involve the ideas of keeping consistency with building evidence and giving directives with firm guidelines. Talking about culture changes, the peer influences are also having input into moving forward as a whole. Mrs. Everly did recognize that administration is seeing less of the low level discipline concerns that we've previously had, which we contribute to the culture shift.

Mrs. Everly shared that the consistency of the process is something that the central office team is proud of, and their focus has been to find ways for administrators to get out of the office and into the classrooms; as well as opportunities for follow up conversations which are essential. Dr. Martin noted problems previously with tools that were given but then fell flat when follow up didn't happen. This evaluation process ties nicely into promoting the district goals. Mrs. Knabusch-Taylor expressed her gratitude for this information and asked if the committee could have copies of the presentation. Mrs. Provo agreed to forward a copy of her presentation.

Mr. Yeo asked when this overall goal will begin to show factual results on success. Mrs. Provo shared that things are happening now with rising expectations; she feels that the efforts are making an improvement. Mr. Yeo does feel the synergy of where the group wants to go, and feels the Board has supported these efforts with new tools, but he would still like to see proof of results. Dr. Martin acknowledged this request, noting he agrees that it is important for administration to see these improvements and he will look into ways of how to put that into a perspective for the Board.

6. **Summer Learning Academy:**

Mrs. Every reported that given the positive results that were shown last summer in the K-8 Summer Learning Academy; administration plans to expand that success this year to include K-12 students. This summer the Learning Academy program will be held at Monroe High School in A-wing with potential of some additional areas of overflow.

We are currently in the staff recruiting stage and postings have gone out to staff today. Positions will include two co-administrators, teachers, interventionists for small group, concentrated support, technology liaisons in grades 1-6 classes, classroom assistants in Y-5 and Kindergarten classrooms; and breakfast assistants. At this point, with the exception of the administrator stipend, the costs for the program will be grant funded. Dr. McLeod noted that MHS previously had a stipend for an administrator to oversee the summer school program there, and it is in the intent to use that stipend to fund the co-administrator positions.

Summer school will run June 30th to August 7th (6 weeks). The expectation will continue to be that administrators are in the classroom every day and providing instruction to teachers; Administrators will also monitor data of the higher needs students.

In addition to staffing, we are working to generate the lists of students who will be invited to the Summer Learning Academy. There is potential of having 18-22 classrooms and hopes of having 300 students enrolled. The benefits of holding the program at MHS will be exposure to the building itself, but also the availability of air conditioning and the pool. In addition to the AM program, the group is researching outreach pieces for afternoon opportunities. Examples include sites where a group of teacher leaders can be available for small group instructions and ideas to use the Knabusch-Math and Science Center. It is anticipated that some 31A money may be available to support these outreach programs.

7. **Old Business:**

Mrs. Knabusch-Taylor asked if we had an idea of the number of students who started MHS in 9th grade and will now be graduating. Dr. McLeod noted that information was not yet available as some seniors are finishing the final coursework now.

Mr. Yeo asked if a graduation location had been determined. Graduation will be held at MHS, but the decision for indoors or outdoors will be made based on the weather conditions on that day. Dr. Martin shared that we are also looking to provide a video, similar to Decision Day to make the streaming of graduation available.

Mr. Yeo commended the staff on the great job on Decision Day noting that it was exciting and very well received; and the you-tube video was a nice addition. Mrs. Knabusch-Taylor asked if there would be a way to track these students as they go on to colleges. Dr. Martin noted that we do participate in the Student Tracker system at the State of Michigan and as long as the universities participate, we will be able to track that information.

8. **New Business:**

Dr. McLeod shared that new this year administrators are doing instructional rounds as groups. Mrs. Everly explained that this is similar to medical rounds – the process takes about an hour to visit a building, and then time after the process to debrief. Dr. McLeod and Mrs. Everly meet with the group to identify a question that ties what is happening at the building to how it relates to the District School Improvement. The group then observes the classrooms with that question in mind, making observations and then meeting afterward to discuss what they saw. After the debriefing, the principal of that building takes the feedback and crafts an email to the staff, which includes suggestions and questions for discussion at future staff meetings. This has been powerful to help administrators know status of program, but also next steps to improve those. Dr. Martin noted tremendous impact that Dr. McLeod and Mrs. Everly are having as they lead by example and are engaged makes a big difference.

9. **Future Agenda Items:** None noted

10. **Next Meeting:** June 2, 2014 at 5:00 PM

11. **Adjournment:** The meeting was adjourned at 7:05 PM

EXEMPT ADMINISTRATIVE CONTRACT

BACKGROUND

In order to provide notice of contract status, we are recommending that the board authorize administration to issue contract for Dr. Barry Martin for continued employment to extend to June 30, 2017.

ENCLOSURE

None

RECOMMENDATION

Move to approve administrative contract for Dr. Barry Martin as recommended for the 2014-2015 through 2016-2017 school years.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

EXEMPT ADMINISTRATIVE CONTRACT EXTENSION

BACKGROUND

In order to provide notice of contract status, we are recommending that the board authorize administration to issue contracts for Julie Everly and Ryan McLeod for continued employment to extend to June 30, 2016.

ENCLOSURE

None

RECOMMENDATION

Move to approve administrative contract extension for Julie Everly and Ryan McLeod as recommended for the 2015/16 school year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

EXEMPT ADMINISTRATIVE CONTRACT EXTENSION

BACKGROUND

In order to provide notice of contract status, we are recommending that the board authorize administration to issue contracts for Katherine Eighmey, Jerry Oley, and David Payne for continued employment to extend to June 30, 2015.

ENCLOSURE

None

RECOMMENDATION

Move to approve administrative contract extension for Katherine Eighmey, Jerry Oley, and David Payne as recommended for the 2014/15 school year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

ADMINISTRATIVE CONTRACT EXTENSIONS

BACKGROUND

In order to provide notice of contract status, we are recommending that the board authorize administration to issue contracts for Montyne Barbee, Jennifer Bennett, Shelley Cormier, Matthew Cortez, Mary Ann Cyr, Kim Diven, William Ferrara, Cindy Flynn, Teresa Joseph, Lisa McLaughlin, Kelly McMahon, Steve Pollzzie, Melissa Provo, John Ray, and Otto Zillgitt, for employment to extend to June 30, 2015.

Administrative placements for the 2014/15 school year will be presented to the Board of Education at a later date.

ENCLOSURE

None

RECOMMENDATION:

Move to approve administrative contract extensions for: Montyne Barbee, Jennifer Bennett, Shelley Cormier, Matthew Cortez, Mary Ann Cyr, Kim Diven, William Ferrara, Cindy Flynn, Teresa Joseph, Lisa McLaughlin, Kelly McMahon, Steve Pollzzie, Melissa Provo, John Ray, and Otto Zillgitt as recommended for the 2014/15 school year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**RESOLUTION TO SUPPORT THE MONROE COUNTY INTERMEDIATE
SCHOOL DISTRICT PROPOSED BUDGET FOR 2014/15**

ENCLOSURE
Resolution
2014/2015 General Fund Budget Projection

RECOMMENDATION
Move to approve the ISD Budget Resolution as presented.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

RESOLUTION

WHEREAS, Section 380.624 of the Revised School Code requires that the Monroe County Intermediate School Board present its proposed budget to each constituent district for review by no later than May 1st; and,

WHEREAS, not later than June 2nd, the Board of Education of each constituent school district shall review the proposed Monroe County Intermediate School District budget; and,

WHEREAS, not later than June 2nd, the Board of Education of each constituent school district shall adopt a resolution expressing support for or disapproval of the proposed Monroe County ISD budget and shall submit to the ISD board any specific objections and proposed changes it has to the proposed budget; and,

THEREFORE, be it resolved, that the Board of Education of Monroe Public Schools adopts this resolution expressing its support of the Monroe County ISD proposed budget.

Presented, approved and adopted this 20th day of May, 2014

Barry N. Martin, Superintendent

Robert Yeo, President

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT
2014-2015 GENERAL FUND BUDGET PROJECTION
 April 15, 2014

REVENUE	2014-2015 Proposed
Local	7,010,255
Intermediate	114,750
State	4,295,420
Federal	3,606,942
 Total Revenue	 15,027,367
 Interdistrict Revenues	 2,492,794
Other - Transfers In	1,284,218
 TOTAL REVENUE, INCOMING TRANSFERS/OTHER TRANS:	 <u>\$ 18,804,379</u>
 EXPENDITURES	
Instruction:	
Basic Program	2,771,727
Added Needs	77,863
Other	-
Support Service:	
Pupil	619,800
Instructional Staff	2,304,204
General Administration	455,429
School Administration	410,666
Business	1,255,652
Operation & Maintenance	519,980
Transportation	457,924
Central	2,071,728
Other	3,319
Community Service	901,048
 Total Expenditures	 11,849,340
 Interdistrict Payments	 7,315,916
Other - Transfers Out	398,731
 TOTAL APPROPRIATED:	 <u>\$ 19,563,987</u>
 Unreserved Beginning Fund Balance	 6,312,268
Income to Receive	18,804,379
 Total Income Available	 25,116,647
Less: Expenditures	(19,563,987)
 Estimated Ending Balance	 <u>\$ 5,552,660</u>

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT
2014-2015 SPECIAL EDUCATION FUND BUDGET PROJECTION
 April 15, 2014

REVENUE	2014-2015 Proposed
Local	21,125,741
Intermediate	5,850
State	7,304,805
Federal	6,054,669
 Total Revenue	 34,491,065
 Interdistrict Revenues	 34,119
Other - Transfers In	398,731
 TOTAL REVENUE, INCOMING TRANSFERS/OTHER TRANS:	 <u>\$ 34,923,915</u>

EXPENDITURES

Instruction:	
Basic Program	-
Added Needs	12,663,441
Other	-
Support Service:	
Pupil	10,040,209
Instructional Staff	2,118,125
General Administration	57,080
School Administration	209,100
Business	187,860
Operation & Maintenance	872,471
Transportation	1,094,888
Central	206,767
Community Service	255,908
 Total Expenditures	 27,705,849
 Interdistrict Payments	 7,528,238
Other - Transfers Out	1,394,641
 TOTAL APPROPRIATED:	 <u>\$ 36,628,728</u>
 Unreserved Beginning Fund Balance	 9,688,334
Income to Receive	34,923,915
 Total Income Available	 44,612,249
Less: Expenditures	(36,628,728)
 Estimated Ending Balance	 <u>\$ 7,983,521</u>

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT
2014-2015 SCHOOL SERVICE FUND BUDGET PROJECTION
 April 15, 2014

REVENUE	2014-2015 Proposed
Local	74,620
State	2,307
Federal	52,909
 Total Revenue	 129,836
 Interdistrict Revenues	 -
Other - Transfers In	10,423
 TOTAL REVENUE, INCOMING TRANSFERS/OTHER TRANS:	 <u>\$ 140,259</u>

EXPENDITURES

Instruction:	
Basic Program	-
Added Needs	-
Other	-
Support Service:	
Pupil	-
Instructional Staff	-
General Administration	-
Business	-
Operation & Maintenance	-
Central	-
Other	137,259
Community Service	-
 Total Expenditures	 137,259
 Outgoing Transfers	 3,000
 TOTAL APPROPRIATED:	 <u>\$ 140,259</u>
 Unreserved Beginning Fund Balance	 26,467
Income to Receive	140,259
 Total Income Available	 166,726
Less: Expenditures	140,259
 Estimated Ending Balance	 <u>\$ 26,467</u>

MONROE COUNTY INTERMEDIATE SCHOOL DISTRICT
2014-2015 CAPITAL PROJECTS FUND BUDGET PROJECTION
 April 15, 2014

REVENUE	2014-2015 Proposed
Local	500
State	-
Federal	-
 Total Revenue	 500
 Interdistrict Revenues	 -
Other - Transfers In	-
 TOTAL REVENUE, INCOMING TRANSFERS/OTHER TRANS:	 <u>\$ 500</u>

EXPENDITURES

Instruction:	
Basic Program	-
Added Needs	-
Other	-
Support Service:	
Pupil	-
Instructional Staff	-
General Administration	-
Business	150
Operation & Maintenance	-
Central	-
Other	-
Community Service	-
 Total Expenditures	 150
 Interdistrict Payments	 -
Facilities Acquisition	-
Outgoing Transfers	114,000
 TOTAL APPROPRIATED:	 <u>\$ 114,150</u>
 Unreserved Beginning Fund Balance	 723,235
Income to Receive	500
 Total Income Available	 723,735
Less: Expenditures	114,150
 Estimated Ending Balance	 <u>\$ 609,585</u>

SECTION 105 AND 105C OPT-OUT RESOLUTION

BACKGROUND

The State School Aid Act (MCL 380.1601 et seq) requires boards of education to take action each year to opt out of schools of choice, if they choose not to offer schools of choice or if they have a hybrid plan. Monroe County has its own Schools of Choice program; therefore, each district must opt out of §105 and 105c if they follow the Monroe County Program.

ENCLOSURE

Resolution

RECOMMENDATION

Move to approve Section 105 and 105C Opt-out Resolution as presented.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS DISTRICT

Section 105 Opt-out Resolution

WHEREAS, Section 105 of the State School Aid Act of 1979, as amended by Public Act 297 of 2000, permitted school districts to accept schools of choice enrollment applications from nonresident applicants residing within the same intermediate school district; and,

WHEREAS, by official action taken at its May 20, 2014 meeting, this Board of Education determined to not accept applications under §105 for enrollment from nonresident applicants residing within the same intermediate school district for the 2014-15 school year but instead will participate in the Monroe County School of Choice Program; and,

WHEREAS, the District must comply with Section 105 of the State School Aid Act in order to avoid a state school aid penalty.

Now therefore be it resolved that the School District will not accept applications under §105 for enrollment from nonresident applicants residing within the same intermediate school district for the 2014-15 school year but instead will participate in the Monroe County Schools of Choice Program.

Section 105c Opt-Out Resolution:

WHEREAS, Section 105c of the State School Aid Act of 1979, as amended by Public Act 297 of 2000, permitted school districts to accept schools of choice enrollment applications by nonresident applicants residing in a district located in a contiguous intermediate school district; and,

WHEREAS, by official action taken at its May 20, 2014 meeting, this Board of Education determined to not accept applications under §105c for enrollment by nonresident applicants residing in a district located in a contiguous intermediate school district for the 2014-15 school year; and,

WHEREAS, the District must comply with the provisions of §105c of the State School Aid Act in order to avoid a state school aid penalty.

Now therefore be it resolved that the School District will not accept applications under §105c for enrollment by nonresident applicants residing in a district located in a contiguous intermediate school district for the 2014-15 school year.

Robert Yeo, President

Lawrence VanWasshenova, Vice-President

June Knabusch Taylor, Secretary

Dr. Tedd March, Parliamentarian

Aaron N. Mason, Trustee

Ryan Philbeck, Trustee

Wendy Spicer, Trustee

Barry N. Martin, Superintendent

**EMERGENCY ROOF REPAIR AT
MONROE MIDDLE SCHOOL**

BACKGROUND

See attached memo from Jerry Oley for details.

ENCLOSURES

Memo from Mr. Oley
Bid from Nordman Roofing Co., Inc.
Photos of damaged roof

RECOMMENDATION

Move to accept the bid from Nordman Roofing Co., Inc. from Adrian, Michigan, for \$12,474.00 for emergency repair to the Monroe Middle School roof. Money for this project will come from the Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



MONROE PUBLIC SCHOOLS

www.monroe.k12.mi.us

4920 W. Albain Rd., Monroe, MI 48161

Operations

Phone 734-265-3333
Fax 734-265-3301

Jerry Oley
Director of Operations

Tim Salenbien
Custodial/Maintenance Supervisor


Shelley Cormier
Transportation Supervisor

Transportation

Phone 734-265-3300
Fax 734-265-3301

May 12, 2014

To: Board Of Education
Monroe Public Schools

From: Jerry Oley 
Director of Operations

Re: Emergency Roof Repair at Monroe Middle

Monroe Middle School Roof is in need of an emergency repair due to the extreme winter we experienced this year. 420 linear feet of wall repair is needed, with a cost of \$12,474.00. The contractor will furnish and install new fasteners and seam plates to anchor existing membrane, install new .060 EPDM, new membrane and install 40 linear feet of termination bar.

It is my recommendation for **Nordman Roofing Co.**, to complete the repair of the roof at Monroe Middle School for **\$12,474.00.**

Funds for roof repair will be taken from Building and Site Sinking Funds.

If you need further information, please let me know.

JAO/my

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May 5, 2014

Monroe Public Schools
1725 N. Macomb St.
Monroe, MI 48161
Attn: Tim Salenbien@ Monroe.K12 MI. US

Project: Monroe Middle School - (420 Lin Feet of Wall Repair)

This contractor will furnish and Install the following roofing and sheet metal:

1. Cut existing membrane at wall.
2. Install new fasteners and seam plates to anchor existing membrane.
3. Install new .060 EPDM fully adhered to wall.
4. New membrane to be flashed into existing membrane utilizing 3" seam tape, after washing membrane with soap and water and weathered membrane cleaner.
5. Install approximately 40 Lin. Feet of termination bar.
6. Remove all debris from premises.

Labor & Materials.....\$12,474.00

Please call if you have any questions.

Sincerely,
Nordmann Roofing Co., Inc.

Randy Carns
Vice President

RC/lc
CC: file

FIRST VEHICLE CONTRACT EXTENSION

BACKGROUND

See attached memo from Jerry Oley for details.

ENCLOSURES

Memo from Mr. Oley
Letter from Karin Maurice, General Manager for First Vehicle Services

RECOMMENDATION

Move to accept the proposed one year contract extension from First Vehicle Services for the 2014/2015 school year by adjusting the current contract price using Consumer Price Index (CPI).

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



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Phone 734-265-3333
Fax 734-265-3301

Jerry Oley
Director of Operations

Tim Salenbien
Custodial/Maintenance Supervisor

Shelley Cormier
Transportation Supervisor

Transportation

Phone 734-265-3300
Fax 734-265-3301

May 7, 2014

To: Board of Education
Monroe Public Schools

From: Jerry Oley
Director of Operations

Re: First Vehicle Contract Extension

First Vehicle Services are proposing a one year extension to their contract for the 2014-2015 school year. It is clear after many discussions that Monroe Public Schools continue to struggle with the tough economic climate. First Vehicle Services understands these financial challenges but we still want to maintain the high quality fleets standards that the District has come to expect.

It is my recommendation is that we grant the one year extension by simply adjusting the current contract price using Consumer Price Index (CPI).

If you need further information, please let me know.

JAO/my

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First Vehicle Services
4920 West Albain Road
Monroe, Michigan 48161
Tel 734-265-3310
Fax 734-265-3311
www.firstvehicleservices.com

5/2/14

Mr. Jerry Oley
Director of Operations
Monroe Public Schools
4920 West Albain Road
Monroe, Mi 48161

Dear Jerry,

On November 5, 2013 First Vehicle Services (FVS) made a proposal to Monroe Public Schools (MPS) on our upcoming contract renewal. It is clear after many discussions that MPS continues to struggle with the tough economic climate. FVS understands these financial challenges but we still want to maintain the high quality fleet standards that the District has come to expect.

The proposal submitted to MPS last November was for a three year extension, with the first contract year (2014–2015) to remain at our current cost with no increase. For the second and third extension years, we proposed adjusting the contract price using the Consumer Price Index (CPI), as we have done in years past.

After our many discussions, both of us felt it was necessary to make an alternative proposal should the school board want another option to consider.

With that said, as a second option to MPS, FVS is prepared to propose a one year extension to our contract (2014–2015) by simply adjusting the current contract price using CPI.

Once a decision is made and we are given the go ahead, we will draft up the necessary amendment to finalize the extension. If you have any questions or would like to have any further discussions, please feel free to contact me at your convenience.

Sincerely,



Karin Maurice
General Manager
First Vehicle Services

CC: Customer File

CARPET AND TILE REPAIR AND REPLACEMENT

BACKGROUND

See attached memo from Jerry Oley for details.

ENCLOSURES

Memo from Mr. Oley

Bids from Runyon’s Home Decorating, Morr-Kare Interiors, and Lakeside Interior

RECOMMENDATION

Move to accept the bid of \$36,819.00 from Runyon’s Home Decorating of Monroe, Michigan, to repair and/or replace carpet throughout the district. Money for this purchase will come from the Site Sinking Budget.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



MONROE PUBLIC SCHOOLS

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Operations

Phone 734-265-3333
Fax 734-265-3301

Jerry Oley
Director of Operations

Tim Salenbien
Custodial/Maintenance Supervisor

Shelley Cormier
Transportation Supervisor

Transportation

Phone 734-265-3300
Fax 734-265-3301

May 16, 2014

To: Board of Education
Monroe Public Schools

From: Jerry Oley
Director of Operations

Re: District Carpet and Tile Replacement

District carpet and tile replacement specifications were sent out for bid in late April. Nine (9) contractors received bid packets and three (3) bids were submitted. The bids were opened on Thursday, May 15, 2014. These bids have been reviewed and the lowest bidder is Runyon's Home Decorating (\$36,819.00). Their yardage count and square footage for tile were reviewed and their estimator is comfortable with his bid.

It is my recommendation the low bidder, Runyon's Home Decorating be awarded the 2013 carpet and tile replacement project. As stated in the request for bids, Monroe Public Schools reserves the right to add or change installation locations if the change is in the best interest of the district.

Runyon's Home Decorating \$ 36,819.00
Monroe, MI

Morr-Kare Interiors \$ 49,015.63
Erie, MI

Lakeside Interior \$ 61,582.00
Perrysburg, OH

Funds for carpet purchase will be taken from Building and Site Sinking Funds.

If you need further information, please let me know.

JAO/my

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Contractor	Date Sent	Resent second time	Bid Price
Moor-Kare Interiors 918 East Erie Road Erie, MI 48133 dshook5@charter.net 734-777-1091 - Dan Shook	emailed 4/9/2014	emailed 4/29/2014	\$49,015.63
Runyon's Home Decorating 1975 N. Monroe Street Monroe, MI 48162 734-242-2836 734-242-8320 - Fax	faxed 4/9/2014	faxed 4/29/2014	\$36,819.00
Sherwin-Williams Co. 3032 South Avenue, Unit F Toledo, OH 43609 swrep4167@sherwin.com 419-309-2108 - Mike	emailed 4/9/2014	emailed 4/29/2014	No Bid
Finishers Unlimited of Monroe 757 South Telegraph Monroe, MI 48162 734-243-3502 734-243-4328 - Fax	faxed 4/9/2014	faxed 4/29/2014	No Bid
Imperial Floor Covering 2550 E. Oakwood Park, Suite 200 Walled Lake, MI 48390 imperial200@comcast.net 248-669-3737 (Ernie)	emailed 4/9/2014	emailed 4/29/2014	No Bid

Contractor	Date Sent	Resent	Bid Price
Lakeside Interior Contractors Inc. 26970 Eckel Road Perrysburg, OH 43551 rfrazier@lakesideinterior.com 419-867-1300 - Randy	emailed 4/9/2014	emailed 4/29/2014	\$61,582.00
Tri State Floors 1302 S. Expressway Dr. Toledo, OH 43608 419-727-4900 Fax: 419-727-3922 Attn: Josh Schultt	faxed 4/9/2014	faxed 4/29/2014	No Bid
Shock Brothers 20320 Cornillie Dr. charles@shockbrothers.com	emailed 4/9/2014	emailed 4/29/2014	No Bid
Roseville, Mi. 48066 586-585-7470			
Carpet Spectrum chuck@ilovemyfloor.com	emailed 4/9/2014	emailed 4/29/2014	No Bid
1855 S Reynolds Rd. Toledo, Ohio 43614 419-467-4748			

STATEMENT REGARDING FAMILIAL RELATIONSHIP

AFFIDAVIT OF RUNYON'S FURNITURE & FLOOR COVERING, LLC
(insert name of affiant)

STATE OF MICHIGAN
COUNTY OF MONROE

RUNYON'S - Tony Runyon makes this Affidavit under oath and states as follows:
(insert name of affiant)

- 1. I am a/the:
 - President
 - Vice-President
 - Chief Executive Officer
 - Member
 - Partner
 - Owner
 - Other (please specify) _____

of Runyon's, a bidder on a construction project for **Monroe Public Schools** that involves, at least in part, construction of a new school building or an addition to or repair or renovation of an existing school building or other facilities.

2. I have personal knowledge and/or I have personally verified that the following are all of the familial relationships existing between the owner(s) and the employee(s) of the aforementioned contractor and the school district's superintendent and/or board members: (leave blank if none)

3. I have authority to bind the aforementioned contractor with the representations contained herein, and I am fully aware that the school district will rely on my representations in evaluating bids for the construction project.

4. I declare the above information to be true to the best of my knowledge, information and belief. I could completely and accurately testify regarding the information contained in this affidavit if requested to do so.

[Signature]
(signature of affiant)

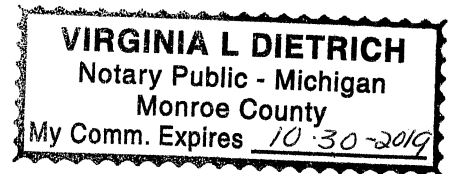
Dated: 5-14-14

Subscribed and sworn before me in MONROE County, Michigan, on the 14th day of MAY, 2014.

Virginia L Dietrich (signature)

VIRGINIA L DIETRICH (printed)

Notary public, State of Michigan, County of MONROE
My Commission expires on 10-30-2019
Acting in the County of MONROE



4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: *Arborwood North*

Area: *Rooms - 33 & South Hallway (repair)*

Area: *Rooms - 14, 20, 25, & 31 (replacement)*

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 16.⁰⁰ Carpet/yard

\$ 5.00 Install/yard

\$ 21.⁰⁰ Total carpet and Installation

\$ 1.50 Cove base per foot/labor

\$ 7419.⁰⁰ Total Quote Carpet Replacement
(including cove base)

Hourly Rate for Carpet Repairs \$ 25.⁰⁰ Rate/hour

Name of Firm Ruwyn's Furniture + Floorcovering

Per Tony Ruwyan

Address 1975 N. Monroe st.

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Arborwood South

Area: Rooms - 125, 215, 265, & 455 (repair)

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ — Carpet/yard

\$ — Install/yard

\$ — Total carpet and Installation

\$ — Cove base per foot/labor

\$ — **Total Quote Carpet Replacement**
(including cove base)

Hourly Rate for Carpet Repairs \$ 25⁰⁰ Rate/hour

Name of Firm Rubyon's Furniture + Floorcovering

Per Tony Rubyon

Address 1975 N. Monroe St. Monroe MI

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: *Custer I Elementary*

Area: *Rooms - 22b, 31 & 33 (repair)*

Area: *Rooms - 6, 22A, 22C, 34, & Main Office (replacement)*

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 16.00 Carpet/yard

\$ 5.00 Install/yard

\$ 21.00 Total carpet and Installation

\$ 1.50 Cove base per foot/labor

\$ 7044 Total Quote Carpet Replacement
(including cove base)

Hourly Rate for Carpet Repairs \$ 25.00 Rate/hour

Name of Firm Ruvyon's Furniture & Floorcovering

Per Tony Ruvyon

Address 1975 N. Monroe st.

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Custer II Elementary

Area: Rooms - 0,2,8,9 (repair)

Area: Rooms - Teacher Lounge, & PD Room (new installation)

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 16.00 Carpet/yard

\$ 5.00 Install/yard

\$ 21.00 Total carpet and Installation

\$ 1.50 Cove base per foot/labor

\$ 1095.00 Total Quote Carpet Replacement
(including cove base)

Hourly Rate for Carpet Repairs \$ 25.00 Rate/hour

Name of Firm Ruvyan's Furniture + Floorcovering

Per Tony Ruvyan

Address 1975 N. Monroe St.

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

415 yds

Building: Manor Elementary

224 Base

Area: Rooms - 2 & 32 (repair)

Area: Rooms - 1, 23, 25, 26 & 27 (replacement)

Due to school being in session, building is available for inspection to measure Monday thru Friday after 2:30 pm.

Bigelow Wabi Nubi Carpet Installation

(Included tear outs & adhesive) \$ 14.32 Carpet/yard

\$ 4.75 Install/yard

\$ 19.07 Total carpet and Installation

\$ 1.50 Cove base per foot/labor

\$ 8251 Total Quote Carpet Replacement (including cove base)

Hourly Rate for Carpet Repairs \$ 25.00 Rate/hour

Name of Firm Ruvyons Furniture + Floorcovering

Per Tony Ruvyon

Address 1975 N. Monroe st.

4920 W. Albain Road • Monroe, MI 48161

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.

PROPOSAL (NOT AN ORDER)

Building: Monroe Middle School

**Area: First Floor: Rooms -109 & 111 (replacement) – Rooms 110 & 112 (repair)
Second Floor: Rooms - 209 (repair)
Third Floor: Rooms - 300, 307 & 309 (repair)
Fourth Floor: Rooms - 405 & 409 (repair)**

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 16.⁰⁰ Carpet/yard

\$ 5.⁰⁰ Install/yard

\$ 21.⁰⁰ Total carpet and Installation

\$ 1.50 Cove base per foot/labor

\$ 2631.- Total Quote Carpet Replacement
(including cove base)

Hourly Rate for Carpet Repairs \$ 25.⁰⁰ Rate/hour

Name of Firm Ruoyans Furniture & Floor covering

Per Tony Ruoyan

Address 1975 N. Monroe St.

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Raisinville Elementary

Area: Rooms -7, 8 10 & 17 (repair)

Area: Rooms - 3, 5, 14 & 16 (replacement)

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 16.⁰⁰ Carpet/yard

\$ 5.⁰⁰ Install/yard

\$ 21.⁰⁰ Total carpet and Installation

\$ 1.⁵⁰ Cove base per foot/labor

\$ 8859.- **Total Quote Carpet Replacement**
(including cove base)

Hourly Rate for Carpet Repairs \$ 25.⁰⁰ Rate/hour

Name of Firm Ruoyans Furniture + Floorcovering

Per Tony Ruoyan

Address 1975. N. Monroe St.

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: *Waterloo*

Area: *Room - 2 & 8 1/2 (repair)*

Area: *Rooms - Main Office & C (replacement)*

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Congoleum Tile Installation

(Included tear outs & adhesive) \$ 1.⁰⁰ Tile/square foot

\$ 1.⁰⁰ Install/square foot

\$ 2.⁰⁰ Total tile including installation

\$ 1.⁵⁰ Cove base per foot/labor

\$ 1520.⁻ **Total Quote Tile Replacement**
(including cove base)

Hourly Rate for Tile Repairs \$ 25.⁰⁰ Rate/hour

Name of Firm *Runyons Furniture + Floorcovering*

Per *Tony Runyon*

Address *1975 N. Monroe St.*

4920 W. Albain Road • Monroe, MI 48161

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MONROE PUBLIC SCHOOLS
Operations Department
4920 W. Albain Rd.
Monroe, MI 48161

Quotation Proposal

Project: Flooring Replacement at: Monroe Public School District Various Rooms, See Bid Specifications
Bid Due No later than 3:00 p.m. Tuesday May 15, 2014

Proposal to complete the following work on above mentioned project, furnishing all labor, material, equipment and insurance per attached specifications.

Arborwood North carpeting per specifications for the sum of	\$ <u>7419⁰⁰</u>
Arborwood South carpeting per specifications for the sum of	\$ <u>—</u>
Custer I Elementary carpeting per specifications for the sum of	\$ <u>7044.-</u>
Custer II Elementary carpeting per specifications for the sum of	\$ <u>1095.-</u>
Manor Elementary carpeting per specifications for the sum of	\$ <u>8251.-</u>
Monroe Middle School , carpeting per specifications for the sum of	\$ <u>2631.-</u>
Raisinville Elementary , carpeting per specifications for the sum of	\$ <u>8859.-</u>
Waterloo Elementary , tiling per specifications for the sum of	\$ <u>1520.-</u>

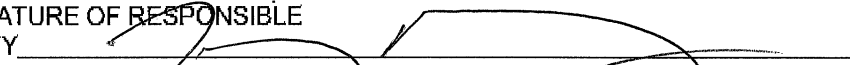
GRAND TOTAL ALL for the sum of \$ 36,819.-

Contractor warrants work will be started by June 19, 2014 and be completed on or before August 15, 2014

See Liquidated Damages and Completion of Work, page 5

Monroe Public Schools reserves the right to reject any or all bids and to waive any irregularity in the bidding or in the bidding process and accept the bid which is the most advantageous to MONROE PUBLIC SCHOOLS.

NAME OF COMPANY Ruvyan's Furniture + Floor covering LLC
 ADDRESS 1925 N. Monroe St.
 CITY Monroe STATE MI ZIP 48162
 CONTACT PERSON Tony Ruvyan
 TELEPHONE 734-242-2836 FAX 734-242-8320

SIGNATURE OF RESPONSIBLE PARTY 

SEND BID TO: **MONROE PUBLIC SCHOOLS
OPERATIONS DEPARTMENT
4920 W. Albain Rd.
Monroe, MI 48161**

4920 W. Albain Road • Monroe, MI 48161

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STATEMENT REGARDING FAMILIAL RELATIONSHIP

AFFIDAVIT OF Daniel P Shook
(insert name of affiant)

STATE OF MICHIGAN
COUNTY OF Monroe

Daniel P Shook
(insert name of affiant) makes this Affidavit under oath and states as follows:

- 1. I am a/the:
 - President
 - Vice-President
 - Chief Executive Officer
 - Member
 - Partner
 - Owner
 - Other (please specify) _____

of Morr-Karz Flooring LLC, a bidder on a construction project for **Monroe Public Schools** that involves, at least in part, construction of a new school building or an addition to or repair or renovation of an existing school building or other facilities.

2. I have personal knowledge and/or I have personally verified that the following are all of the familial relationships existing between the owner(s) and the employee(s) of the aforementioned contractor and the school district's superintendent and/or board members: (leave blank if none)

3. I have authority to bind the aforementioned contractor with the representations contained herein, and I am fully aware that the school district will rely on my representations in evaluating bids for the construction project.

4. I declare the above information to be true to the best of my knowledge, information and belief. I could completely and accurately testify regarding the information contained in this affidavit if requested to do so.

Daniel P Shook
(signature of affiant)

Dated: 5/13/2014

Subscribed and sworn before me in MONROE County,

Michigan, on the 13 day of MAY, 2014.

Robert W Cooley (signature)

(printed)

**ROBERT W. COOLEY
NOTARY PUBLIC
MONROE COUNTY, MI
MY COMMISSION EXPIRES
08/02/2017**

Notary public, State of Michigan, County of MONROE
My Commission expires on 08/02/2017
Acting in the County of MONROE

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: *Arborwood North*

Area: *Rooms - 33 & South Hallway (repair)*

Area: *Rooms - 14, 20, 25, & 31 (replacement)*

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 18.20 Carpet/yard

5.03/yard x 207 yd
\$ 6.73/yard x *160 yd* Install/yard

\$ 8797.41 Total carpet and Installation

\$ 351.39 Cove base per foot/labor

\$ 9148.80 Total Quote Carpet Replacement
(including cove base)

Hourly Rate for Carpet Repairs \$ 37.00 Rate/hour

Name of Firm Morr-Kare Flooring LLC

Per Daniel P. Shook

Address 918 E. Erie Rd, Erie, MI 48133

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Arborwood South

Area: Rooms - 125, 215, 265, & 455 (repair)

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ Ø Carpet/yard

\$ Ø Install/yard

\$ Ø Total carpet and Installation

\$ Ø Cove base per foot/labor

\$ Ø **Total Quote Carpet Replacement**
(including cove base)

Hourly Rate for Carpet Repairs \$ 37.00 Rate/hour

Name of Firm Marr-Kare Flooring LLC

Per Daniel P. Shoak

Address 918 E. Erie Rd, Erie, MI 48133

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Custer I Elementary

Area: Rooms - 22b, 31 & 33 (repair)

Area: Rooms - 6, 22A, 22C, 34, & Main Office (replacement)

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 18.20 Carpet/yard

\$ 6.73 Install/yard

\$ 9,032.89 Total carpet and Installation

\$ 993.75 Cove base per foot/labor

\$ 10,026.64 Total Quote Carpet Replacement
(including cove base)

Hourly Rate for Carpet Repairs \$ 37.00 Rate/hour

Name of Firm Morr-Kare Flooring LLC

Per ~~918 E. Erie Rd~~, Daniel P. Shook

Address 918 E. Erie Rd, Erie MI 48133

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Custer II Elementary

Area: Rooms - 0,2,8,9 (repair)

Area: Rooms - Teacher Lounge, & PD Room (new installation)

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive)

\$ 18.20 Carpet/yard
200.00 Grind off paint
\$ 5.03/yd Install/yard

\$ 1632.59 Total carpet and Installation

\$ 283.02 Cove base per foot/labor

\$ 1915.61 Total Quote Carpet Replacement
(including cove base)

Hourly Rate for Carpet Repairs \$ 37.00 Rate/hour

Name of Firm Morr-Kare Flooring LLC

Per Daniel P. Shook

Address 918 E. Erie Rd, Erie, MI 48133

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Manor Elementary

Area: Rooms – 2 & 32 (repair)

Area: Rooms – 1, 23, 25, 26 & 27 (replacement)

Due to school being in session, building is available for inspection to measure Monday thru Friday after 2:30 pm.

Bigelow Wabi Nubi Carpet Installation

(Included tear outs & adhesive) \$ 18.20 Carpet/yard

\$ 6.73 Install/yard

\$ 11,118.78 Total carpet and Installation

\$ 946.05 Cove base per foot/labor

\$ 12,064.83 **Total Quote Carpet Replacement**
(including cove base)

Hourly Rate for Carpet Repairs \$ 37.00 Rate/hour

Name of Firm Mon-Kare Flooring LLC

Per Daniel P. Shook

Address 918 E. Erie Rd, Erie, MI 48133

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Monroe Middle School

Area: First Floor: Rooms -109 & 111 (replacement) – Rooms 110 & 112 (repair)

Second Floor: Rooms - 209 (repair)

Third Floor: Rooms - 300, 307 & 309 (repair)

Fourth Floor: Rooms - 405 & 409 (repair)

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 18.20 Carpet/yard

\$ 6.73 Install/yard

\$ 3,672.94 Total carpet and Installation

\$ 400.68 Cove base per foot/labor

\$ 3673.62 **Total Quote Carpet Replacement**
(including cove base)

Hourly Rate for Carpet Repairs \$ 37.00 Rate/hour

Name of Firm Morr-Karz Flooring LLC

Per Daniel P Shook

Address 918 E. Erie Rd, Erie MI 48133

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Raisinville Elementary
Area: Rooms -7, 8 10 & 17 (repair)
Area: Rooms – 3, 5, 14 & 16 (replacement)

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 18.20 Carpet/yard
\$ 6.73 Install/yard
\$ 10,464.04 Total carpet and Installation
\$ 499.26 Cove base per foot/labor
\$ 10,963.30 **Total Quote Carpet Replacement**
(including cove base)

Hourly Rate for Carpet Repairs \$ 37.00 Rate/hour

Name of Firm Merr-Kare Flooring LLC
Per Daniel P. Shook
Address 918 E. Erie Rd, Erie, MI 48133

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Waterloo

Area: Room – 2 & 8 1/2 (repair)

Area: Rooms – Main Office & C (replacement) including closet
- not principal's office

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Congoleum Tile Installation

(Included tear outs & adhesive) \$.95 Tile/square foot

\$.75 Install/square foot
300.00, Tearout/subslope/skim coat

\$ 1065.00 Total tile including installation

\$ 217.83 Cove base per foot/labor

\$ 1282.83 Total Quote Tile Replacement
(including cove base)

Hourly Rate for Tile Repairs \$ 37.00 Rate/hour

Name of Firm Monroe-Kare Flooring LLC

Per Daniel P. Shook

Address 918 E. Erie Rd, Erie, MI 48133

4920 W. Albain Road • Monroe, MI 48161

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MONROE PUBLIC SCHOOLS
Operations Department
4920 W. Albain Rd.
Monroe, MI 48161

Quotation Proposal

Project: Flooring Replacement at: Monroe Public School District Various Rooms, See Bid Specifications

Bid Due No later than 3:00 p.m. Tuesday May 15, 2014

Proposal to complete the following work on above mentioned project, furnishing all labor, material, equipment and insurance per attached specifications.

Arborwood North carpeting per specifications for the sum of \$ 9,148.80
Arborwood South carpeting per specifications for the sum of \$ 0.00
Custer I Elementary carpeting per specifications for the sum of \$ 10,026.64
Custer II Elementary carpeting per specifications for the sum of \$ 1,915.61
Manor Elementary carpeting per specifications for the sum of \$ 12,064.83
Monroe Middle School, carpeting per specifications for the sum of \$ 3,673.62
Raisinville Elementary, carpeting per specifications for the sum of \$ 10,903.30
Waterloo Elementary, tiling per specifications for the sum of \$ 1,282.83

GRAND TOTAL ALL for the sum of \$ 49,015.63

Contractor warrants work will be started by June 19, 2014 and be completed on or before August 15, 2014

See Liquated Damages and Completion of Work, page 5

Monroe Public Schools reserves the right to reject any or all bids and to waive any irregularity in the bidding or in the bidding process and accept the bid which is the most advantageous to MONROE PUBLIC SCHOOLS.

NAME OF COMPANY Morr-Kare Flooring LLC

ADDRESS 918 E. Erie Rd

CITY Erie STATE MI ZIP 48133

CONTACT PERSON Daniel P. Shoak

TELEPHONE 734-777-1091 Email dshoak5@charter.net
FAX

SIGNATURE OF RESPONSIBLE PARTY 

SEND BID TO: MONROE PUBLIC SCHOOLS
OPERATIONS DEPARTMENT
4920 W. Albain Rd.
Monroe, MI 48161

4920 W. Albain Road • Monroe, MI 48161

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STATEMENT REGARDING FAMILIAL RELATIONSHIP

AFFIDAVIT OF _____

(insert name of affiant)

STATE OF MICHIGAN
COUNTY OF _____

_____ makes this Affidavit under oath and states as follows:
(insert name of affiant)

- 1. I am a/the:
 - President
 - Vice-President
 - Chief Executive Officer
 - Member
 - Partner
 - Owner
 - Other (please specify) _____

of _____, a bidder on a construction
(insert name of contractor)
project for **Monroe Public Schools** that involves, at least in part, construction of a new school building or an addition to or repair or renovation of an existing school building or other facilities.

- 2. I have personal knowledge and/or I have personally verified that the following are all of the familial relationships existing between the owner(s) and the employee(s) of the aforementioned contractor and the school district's superintendent and/or board members: (leave blank if none)

- 3. I have authority to bind the aforementioned contractor with the representations contained herein, and I am fully aware that the school district will rely on my representations in evaluating bids for the construction project.

- 4. I declare the above information to be true to the best of my knowledge, information and belief. I could completely and accurately testify regarding the information contained in this affidavit if requested to do so.

Craig A. Huffman
(signature of affiant)

Dated: 5-15-2014

Subscribed and sworn before me in WOOD County,

Ohio
~~Michigan~~, on the 15 day of May, 2014.

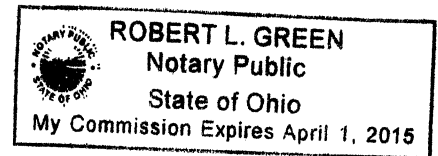
Robert L. Green (signature)

Robert L. Green (printed)

Notary public, State of Ohio, County of WOOD

My Commission expires on 4-01-2015

Acting in the County of WOOD



4920 W. Albain Road • Monroe, MI 48161

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MONROE PUBLIC SCHOOLS
Operations Department
4920 W. Albain Rd.
Monroe, MI 48161

Quotation Proposal

Project: Flooring Replacement at: Monroe Public School District Various Rooms, See Bid Specifications

Bid Due No later than 3:00 p.m. Tuesday May 15, 2014

Proposal to complete the following work on above mentioned project, furnishing all labor, material, equipment and insurance per attached specifications.

Arborwood North carpeting per specifications for the sum of \$ 12447.00
Arborwood South carpeting per specifications for the sum of \$ 4219.00
Custer I Elementary carpeting per specifications for the sum of \$ 8196.00
Custer II Elementary carpeting per specifications for the sum of \$ 3425.00
Manor Elementary carpeting per specifications for the sum of \$ 15210.00
Monroe Middle School, carpeting per specifications for the sum of \$ 3219.00
Raisinville Elementary, carpeting per specifications for the sum of \$ 11820.00
Waterloo Elementary, tiling per specifications for the sum of \$ 3046.00

GRAND TOTAL ALL for the sum of \$ 61582.00

Contractor warrants work will be started by June 19, 2014 and be completed on or before August 15, 2014

See Ligated Damages and Completion of Work, page 5

Monroe Public Schools reserves the right to reject any or all bids and to waive any irregularity in the bidding or in the bidding process and accept the bid which is the most advantageous to MONROE PUBLIC SCHOOLS.

NAME OF COMPANY Lakeside Interior Contractors Inc

ADDRESS 26970 Eckel Road

CITY Perrysburg STATE Ohio ZIP 43551

CONTACT PERSON Randy Frazier

TELEPHONE 419-931-0228 FAX 419-867-9590

SIGNATURE OF RESPONSIBLE PARTY Randall B. Frazier

SEND BID TO: MONROE PUBLIC SCHOOLS
OPERATIONS DEPARTMENT
4920 W. Albain Rd.
Monroe, MI 48161

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Raisinville Elementary

Area: Rooms -7, 8 10 & 17 (repair)

Area: Rooms – 3, 5, 14 & 16 (replacement)

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 8035.00 Carpet/yard

\$ 2945.00 Install/yard

\$ 10980.00 Total carpet and Installation

\$ 840.00 Cove base per foot/labor

\$ 11820.00 **Total Quote Carpet Replacement**
(including cove base)

Hourly Rate for Carpet Repairs \$ 58.00 Rate/hour

Name of Firm Lakeside Interior Contractors Inc

Per Randy Frazier

Address 26970 Eckel Rd Perrysburg, Ohio 43551

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Custer I Elementary

Area: Rooms - 22b, 31 & 33 (repair)

Area: Rooms - 6, 22A, 22C, 34, & Main Office (replacement)

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 5740.00 Carpet/yard

\$ 2136.00 Install/yard

\$ 7876.00 Total carpet and Installation

\$ 320.00 Cove base per foot/labor

\$ 8196.00 Total Quote Carpet Replacement
(including cove base)

Hourly Rate for Carpet Repairs \$ 58.00 Rate/hour

Name of Firm Lakeside

Per Rudy Fraier

Address Same

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Custer II Elementary

Area: Rooms - 0,2,8,9 (repair)

Area: Rooms - Teacher Lounge, & PD Room (new installation)

02-22-2010
TH 9/14
COST

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 2300.00 Carpet/yard

\$ 860.00 Install/yard

\$ 3160.00 Total carpet and Installation

\$ 265.00 Cove base per foot/labor

\$ 3425.00 Total Quote Carpet Replacement
(including cove base)

Hourly Rate for Carpet Repairs \$ 58.00 Rate/hour

Name of Firm hakeside

Per Randy Frasier

Address Perrysburg

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Waterloo

Area: Room - 2 & 8 1/2 (repair)

Area: Rooms - Main Office & C (replacement)

2020 41
7-6-20
12-23
1-14-20

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Congoleum Tile Installation

(Included tear outs & adhesive) \$ 2021.00 Tile/square foot

\$ 760.00 Install/square foot

\$ 2781.00 Total tile including installation

\$ 265.00 Cove base per foot/labor

\$ 3046.00 **Total Quote Tile Replacement**
(including cove base)

Hourly Rate for Tile Repairs \$ 58.00 Rate/hour

Name of Firm Lakeside

Per Rudy FRAZIER

Address Perrysburg

4920 W. Albain Road • Monroe, MI 48161

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.

PROPOSAL (NOT AN ORDER)

Building: Manor Elementary

Area: Rooms – 2 & 32 (repair)

Area: Rooms – 1, 23, 25, 26 & 27 (replacement)

1-21-13
1-21-13
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1-21-13

Due to school being in session, building is available for inspection to measure Monday thru Friday after 2:30 pm.

Bigelow Wabi Nubi Carpet Installation

(Included tear outs & adhesive) \$ 10320.00 Carpet/yard

\$ 3840.00 Install/yard

\$ 14160.00 Total carpet and Installation

\$ 1050.00 Cove base per foot/labor

\$ 15210.00 **Total Quote Carpet Replacement**
(including cove base)

Hourly Rate for Carpet Repairs \$ 58.00 Rate/hour

Name of Firm Lakeside

Per Randy Frazier

Address Perrysburg

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Arborwood South

Area: Rooms - 125, 215, 265, & 455 (repair)

Handwritten notes:
12/15/07
12/15/07

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 3075.00 Carpet/yard

\$ 1144.00 Install/yard

\$ 4219.00 Total carpet and Installation

\$ Ø Cove base per foot/labor

\$ 4219.00 **Total Quote Carpet Replacement**
(including cove base)

Hourly Rate for Carpet Repairs \$ 58.00 Rate/hour

Name of Firm Lakeside

Per Randy Frazier

Address Perrysburg

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: *Arborwood North*

Area: *Rooms - 33 & South Hallway (repair)*

Area: *Rooms - 14, 20, 25, & 31 (replacement)*

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 9181.00 Carpet/yard

\$ 3416.00 Install/yard

\$ 11607.00 Total carpet and Installation

\$ 840.00 Cove base per foot/labor

\$ 12447.00 **Total Quote Carpet Replacement**
(including cove base)

Hourly Rate for Carpet Repairs \$ 58.00 Rate/hour

Name of Firm Lakeside

Per Randy Frazier

Address Perrysburg

4920 W. Albain Road • Monroe, MI 48161

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PROPOSAL (NOT AN ORDER)

Building: Monroe Middle School

Area: First Floor: Rooms -109 & 111 (replacement) – Rooms 110 & 112 (repair)
Second Floor: Rooms - 209 (repair)
Third Floor: Rooms - 300, 307 & 309 (repair)
Fourth Floor: Rooms - 405 & 409 (repair)

Due to school being in session, building is available for inspection to measure Monday thru Friday after 3:30 pm.

Bigelow Wabi Nubby Carpet Installation

(Included tear outs & adhesive) \$ 2193.00 Carpet/yard
\$ 816.00 Install/yard
\$ 3009.00 Total carpet and Installation

\$ 210.00 Cove base per foot/labor
\$ 3219.00 **Total Quote Carpet Replacement**
(including cove base)

Hourly Rate for Carpet Repairs \$ 58.00 Rate/hour

Name of Firm Lakeside
Per Randy Frazier
Address Perrysburg

4920 W. Albain Road • Monroe, MI 48161

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**MHS VARSITY TRACK AND FIELD
MHSAA STATE FINALS**

BACKGROUND

John Ray, Monroe High School Athletic Director, wishes to petition the Board of Education for approval for the MHS Varsity Track and Field team to travel to Rockford, Michigan in order to participate in the MHSAA State Finals. The competition will take place at Rockford High School on Saturday, May 31, 2014. The students will be transported in private vehicles with all the proper documentation finished before departure. The group will be staying one night in Grand Rapids, Michigan, at the Howard Johnson Plaza Hotel. Once the finals are completed the group will travel home. The Monroe Public Schools Athletic fund will be used to cover the cost of this trip and all aspects of the trip will be in accordance with related Board policies.

ENCLOSURES

Monroe Public Schools – Abbreviated Field Trip and Excursion Check List Form. The complete packet is housed in the office of the Assistant Superintendent of Elementary Education, Instruction and Human Resources.

RECOMMENDATION

Move to approve the attendance of Monroe High School students at the MHSAA Varsity Track and Field State Meet in Rockford, Michigan, according to the terms of Policy IICA, Field Trips and Excursions.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Monroe Public Schools
Field Trip Information Form

Overnight

Date of Trip: 5/30/14
Grade/Team/Organization Making Request: MHS Varsity Track & Field
Destination: Rockford High School [MHSAA State Finals]
Address: 4100 Kroes St NE
City: Rockford State: MI Zip: 49341
Means of Transportation: Private Transportation
Number of Students and Adults Involved: 15-20
Exact Loading Location: MHS
Estimated Time of Departure: 11:00 am 5/30/14
Estimated Time of Departure from Destination: 5:00 pm 5/30/14
Expected Time of Arrival: 9:00 pm
Purpose of Trip: State Track & Field Finals

Faculty Supervisor: Mark Scoles

Substitute(s) needed: Yes No (This does not secure the substitute)

Principal's Signature: Valerie Orr Date: 5.14.14

Approved Denied

Assistant Superintendent's Signature: [Signature] Date: 5/14/14

Approved Denied

MONROE PUBLIC SCHOOLS

ABBREVIATED FIELD TRIP & EXCURSION CHECK LIST FORM

Complete details of this field trip can be obtained from the Assistant Superintendents of Secondary and/or Elementary Curriculum. All details are in compliance with Board Policy IICA.

FIELD TRIP DESCRIPTION:

Destination and Description of Trip:

We will travel from MHS to Grand Rapids on Friday, 5/30, stopping at Rockford High School to preview the facilities and get in a workout. We will stay at the Howard Johnson Plaza Hotel in Grand Rapids.

On ~~the~~ Saturday we will compete in the State Finals and then return home.

School(s): _____

Chaperones: Mark Scoles Justin Nye
James Mydloski _____
Kris Ray _____
Robert Wood _____

Method of Transportation: Private transportation

Date of Departure: 5/30/14 Time of Departure: 11:00am

If overnight, number of nights: 1

Date of Return: 5/31/14 Time of Return: 9:00pm

Number of Students Participating: 12-14

Number of Staff Supervising: 5-6

Number of Other Adults Assisting: 0

Number of School Days Student will be Attending Trip: 1/2

Cost Per Child: \$160

Cost Per Chaperone: \$160

Monroe Public Schools Funds Being Used to Pay for:

Students: Yes

No

Chaperones: Yes

No

Included in this field trip request packet are copies of the following:

- Full compliance with Board of Education Policy IICA - Field Trips & Excursions Forms
- Signed parent permission forms for each student participant (IICA - FI)
- Field Trip Permission Forms (F-II)
- Compliance with Educational Academic Field Trip regulations - Standard Practice Bulletin I-11
- Written request to appropriate building principal
- Written description of field trip to parents
- Written approval by building principal
- Detailed itinerary (Out of country trips may not have detailed itinerary until 30 days prior to trip)
- List of approved chaperones
- Identification of funding sources
- Signed private vehicle use (for transporting students - EEAE-F-3)
- Description of arrangements made for students with financial hardship
- All necessary signed contracts/agreements with participating travel agents
- Emergency telephone numbers for all participants
- Description of this trip and congruency with course curriculum
- Emergency Contingency Plan included, if method of transportation is flying.
- Turn in Criminal History forms, on non-staff chaperones, to the Superintendents Office prior to any deposits being made to any travel agent.

Updated: 09/12/06

MONROE PUBLIC SCHOOLS
FIELD TRIP CHECK LIST

Complete the following check list before submitting a formal request to the Board of Education for approval of overnight, out-of-state (except Cedar Point, Toledo, and vicinity) or out-of-country field trips. Follow the timelines as outlined in Board Policy IICA.

- Written request to appropriate principal
- Written approval by such principal and the superintendent or his/her designee
- Written parent permission form (IICA-F1/Board Policy Manual)
- Completion of curriculum alignment form:

All field trips should be designed to enhance the curriculum standards and benchmarks. List below a brief description of activities, lessons, projects, etc. leading up to, during, and following this field trip.

Pre-trip lessons:

How this trip will engage students in activities congruent to our content standards during this trip:

Follow-up classroom lessons:

- Contract(s) with agent(s) making travel/accommodation arrangements
- Detailed Itinerary
- Funding sources
- Chaperones
- Arrangements made for students with financial hardship
- If private vehicle(s) used, Form EEAE-F-3 (Board Policy Manual) attached.

Drafted: 1/20/95

Revised: 12/16/97

Monroe Public Schools
PARENTAL PERMISSION FORM
(Out-of-State/Overnight/Out-of-Country Travel)

EXPLANATION AND DATES:

Departure Date/Day 5/29/14 Friday Return Date/Day 5/30/14 Saturday

A group of students and adult chaperones are planning a trip to: City Rockford

State Mi Country USA (daily itinerary must be attached).

The purpose of this trip is compete in Track & Field State Meet and the group sponsoring the trip is Monroe Athletics

This form serves as the district's official notification for the parents of students involved and, by signing, acknowledges the fact that the student's parents approve of their child taking said trip. This form must be signed and returned before any student will be allowed to travel with the group.

Please fill in the information requested below as thoroughly and completely as possible.

GENERAL INFORMATION:

Student's Name _____ Grade _____ D.O.B. _____

Address _____ Phone _____

Parent/Guardian Name(s) _____ Emergency Phone _____

MEDICAL INFORMATION

Family Doctor _____ Phone _____

Last Tetanus Shot _____ Allergies (if any) _____

Current medication (if any) _____ Recent illness or surgeries (within past six months) _____

Other pertinent information _____

Your child will be in the care of (staff member name) _____

S/he has your permission to seek emergency medical care for your child as needed.

INSURANCE INFORMATION:

Insurance Company _____ Contract No. _____

Name of Policy holder _____ Policy Number: _____

MEDICAL ACKNOWLEDGMENT:

I/we hereby give consent for emergency medical treatment and/or admission, as necessary, to any hospital for my/our child.

SIGNATURES:

(Parent(s)/Guardian(s))

Signed before me this _____ day of _____ 20____

Notary Public

My commission expires _____

To be completed and returned by 5/21/14

Board Meeting #9
May 20, 2014
Item #C.17

ADJOURNMENT

RECOMMENDATION

Move to adjourn the May 20, 2014 Board Meeting #9.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____